

Butler Township Board of Supervisors

Meeting Agenda

Date: January 12, 2026

Time: 7:00 P.M.

Location: 2379 Table Rock Rd.

1. Call to Order

2. Pledge of Allegiance

3. Board Members:

- Ed Wilkinson,
- Dominic Englebert,
- Victor Woerner,

Staff/Others:

- Danielle Helwig, Secretary/Treasurer
 - Todd King, Solicitor
 - Jon Holmes, Engineer
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4. Notices

- *Public Comment:* Allowed during each agenda item. General comments permitted at the end of the meeting. Time limit: 2 minutes per speaker.
 - *Recording:* This meeting may be recorded for minute preparation purposes; recordings deleted after the draft is completed.
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5. Executive Session (if needed)

Personnel, Legal, or Contractual Matters

6. Consent Agenda

- a. Approve December 2025 Meeting Minutes
 - b. Approve December 2025 Payroll
 - c. Approve Bills (12/9/25-1/12/26)
 - d. Financial Report 12/31/25
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7. Public Appearances

None Scheduled

8. Personnel

- a. Set Public Works wages (Retroactive?)
 - b. Set Secretary/Treasurer wages
 - c. Accept resignation of Zoning Hearing Board member
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9. Legal & Administrative

g. Solicitor Updates

10. Township Building Project

- a. Approve Change Orders
 - b. Approve Payment Requisitions
 - c. Project Updates
 - d. Mann Plumbing Contract Bond General Status Inquiry Form
 - e. Completion Date and GC Responsibility
 - F. Reminder: Construction Monitoring meeting: Jan. 15, 10 AM
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11. Ordinances & Policy

- a. Employee Handbook revisions
 - Vacation: 0-2 years - 2 weeks after 90 days
3-5 years - 3 weeks
6+ years -4 weeks
 - Municipal Holidays – adding Spring Election and Day after Thanksgiving
 - Correction to the Sick Leave Section
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12. Updates

- a. Road Master Report
 - * Approve Line painting for Railroad Crossings
 - b. Engineer's Update – Jon Holmes
 - c. Code Enforcement Report
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13. 2026 Budget & Finance

None

14. Resident Concerns

None

15. Announcements

- a. Regular Board of Supervisors Meeting – February 9, 2026, at 7:00 P.M.
 - b. Planning Commission – February 2, 2026 at 7:00 P.M.
 - c. COG Meeting – January 29, 2026, at 8:30 A.M. (EMS)
 - d. Tentative dates for E-Cycling: April 11, 2026, Franklin Twp. & Sept. 12, 2026, Arendtsville.
 - e. SPECIAL ELECTION TO REPLACE REP. ECKER: MARCH 17, 2026 (OAKSIDE PARK)
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16. Correspondence**Sent:**

- Letter of Acknowledgement to PennDOT for HOP at 645 Heidlersburg Rd
- 2025 Liquid Fuels MS 965 yearly report submitted

Received:

- Compliance Notice from AC Conservation District NPDES permit PAC010165 Apple View
- Tax Collector December Report/January Balance Report
- Thank you from Upper Adams Senior Center for the donation
- Thank you from SPCA for the donation
- MDIA December Reports
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17. Public Comment**18.. Adjournment**