

Butler Township Board of Supervisors
Meeting Minutes
Reorganization Meeting - January 7, 2019

Present: Doug Bower, Doug Whitworth, Russel Wertz, Todd King, Danielle Helwig & Jon Holmes, Carly Marshall, Larry Bushey

Regular Meeting

Chairman, Bower called the meeting to order at 5:30 p.m.

Jon Holmes:

Act 537 plan has been approved. On lot septic pumping ordinance will need to be adopted along with a privy ordinance and a well ordinance. Jon is working on the final drafts. After Todd King, KPI and Land & Sea review hopefully at the February meeting they can be advertised for adoption at the March meeting. Danielle will contact the County mapping department to determine the 3 districts for the pumping ordinance. First mailing is tentative for March giving the 1st district almost 10 months to get their septic's pumped.

Reimbursement for the Act 537- Jon will contact DEP and ask about submitting an application. We should submit on the chance that DEP would provide reimbursement.

Flood Plain Ordinance: John Phillips provided some final comments. The draft was sent to Danielle for formatting. Jon contacted the FEMA rep. 1st question: Appeals process states that you need to go to zoning hearing board or circuit court of appeals: the FEMA Rep states that if we submit an ordinance that is not compliant and will jeopardize our FEMA insurance. Other attorney are also having issues with this process. Todd King will check into it. 2nd question: Minor repairs everything must be permitted. Todd King will look into this also. Definition of structure is being reviewed.

Township Subdivision with Crop Productions on the Arendtsville Rd.: Jon reviewed the County comments and provided his own comments. Everything looks to be in order for the Township Planning Commission review. Todd King will be writing the consolidated deed.

SALDO: Jon waiting on Zoning Ordinance to finalize the SALDO amendments. Carly spoke to Rob & Sherri said if we wanted to move ahead on the Recreation Plan we could at no cost since we are already working on the Zoning. The Township would just need to submit a request for service.

On a motion made by Whitworth, 2nd by Wertz the supervisors directed Danielle to submit a letter to request services to the Adams County Office of Planning and Development to draft the Recreation Plan. Motion carried 3-0.

Supervisors agreed the Planning Commission will work with ACOPD on the Rec Plan.

Noxious Weeds: Rusty Ryan provided information. BMP's are important so this would be the time to address the issue while we are updating ordinances. The supervisors have directed Jon to review it.

Central Adams Joint Comp Plan: Butler is an adjoining Township so we have been given the chance to review the plan and comment. Carly does not feel that any of the changes will affect Butler Township. We will receive a hard copy for the Supervisors to review.

Public Comment regarding the small increase in the Waste Connections fee. Is this legal based on the contract?

Secretary reported that she sent letters to John Stull & Sam Scott. Sam Scott has not responded. John Stull contact the office and stated he would be out to check the property out.

Regular General invoices where they are not being paid can the township charge a late fee. We charge 10% on sewer bills.

On a motion made by Whitworth 2nd by Wertz the Supervisors approved charging a 10 % fee on outstanding bills in the General Funds account. Motion carried 3-0

On a motion by Whitworth 2nd by Wertz the Supervisors approved signing the Co-Stars contract. Motion carried 3-0

Table Rock Rd: Doug Bower inquired about taking over the Table Rock Rd from Shrivens Corner to Goldenville Rd. Danielle Helwig talked to our Liquid Fuels Rep, Josh Kopp. He stated that there are a few issues: first the County/State would need to approve the take over because the state workers are Union employees. 2nd- Cumberland Township would need to also take over their end of the road because the State is not allowed to use Township Roads to get to their State Roads. There is a high chance that it would not be approved. But Josh can come and talk more about it if we want to pursue it. Supervisors agreed to NOT pursue.

Items Mentioned:

- Dividend received from PSATS UC fund in the amount of \$38.59.
- The Township received a thank you card from John Phillips.

- The Township received a thank you card from the AEA for our continued support and membership.
- The Township received a thank you card from Rabbit Transit for our donation.
- PSATS completed a 2018 salary survey of Townships and a copy is available for review.
- February 11 at 6:30 p.m. is the hearing for the South Central Comp Plan for Gettysburg Borough.
- Heidlersburg Fire Department sent their financial report.

On motion made by Whitworth, 2nd by Wertz the Supervisors approved the bills through January 7, 2019 Motion carried 3-0

On a motion made by Wertz, 2nd by Whitworth the Supervisors approved the December payroll. Motion carried 3-0

On a motion made by Whitworth, 2nd by Wertz to approve the December Minutes. Motion carried 3-0

Todd King: Lawver – Sewer connection – Letter from Attorney Yannetti -The permits state that they are expired after 60 days. To connect he would have to pay the appropriate tapping fees. Biglerville feels that he should have to pay the entire fee to them because the Township did not respond to letters back in 1993. Discussion was made regarding the other permit holders. Danielle will contact other permit holders about the status of permits and connections. Payment may be charged to those that are connected but not using. Todd King will send Gerald Lawver a letter.

On a motion made by Bower 2nd by Whitworth the Supervisors approved reimbursing Gerald Lawver 650.00 for his expired permit. Motion Carried. 3-0

On a motion made by Wertz 2nd by Whitworth the regular meeting was adjourned at 6:20 p.m. Motion carried. 3-0

REORGANIZATION MEETING

The Reorganization was called to order by Chairman Bower at 6:21 p.m.

On a motion made by Wertz 2nd by Whitworth Bower is appointed as Chairman and Whitworth is appointed at Vice Chairman. Motion carried 3-0.

On a motion made by Wertz 2nd by Whitworth Bower is appointed as Road Master. Motion carried 3-0.

On a motion made by Wertz 2nd by Whitworth Danielle Helwig is appointed as Secretary Treasurer. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Nancy Cline is appointed as Assistant Secretary Treasurer. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Garry Fair is appointed as the Representative to the Tax Collection Committee. Motion carried 3-0.

On a motion made by Whitworth 2nd by Wertz Paul Kriger is appointed as the alternate Representative to the Tax Collection Committee. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Elizabeth Fair is appointed as Deputy Tax Collector. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Todd King is appointed as Solicitor to Butler Township. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Gilbert Picarelli of KPI is appointed as the Sewage Enforcement Officer for Butler Township. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Jonathan Holmes is appointed as Township Engineer. Motion carried 3-0 Fee Schedule attached to these minutes.

On a motion made by Whitworth 2nd by Wertz Kevin Biesecker is appointed as Township EMA Director. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Land and Sea Services is appointed as Township Building Code Officer. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Larry Bushey is appointed to the Vacancy Board. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Doug Bower is appointed as the Voting Delegate to the State Associations Annual Convention. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Danielle Helwig is appointed as the COG (Council of Government) representative. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz JP Harris is appointed as our Delinquent Per Capita Tax Collection agency. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz ACNB Bank was approved as the depositor of Township funds. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz John Adamik is appointed to the Planning Commission for a 5 year term ending 12/31/23. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Smith Elliot & Kern is appointed as our profession CPA firm. Motion carried. 3-0

On a motion made by Whitworth 2nd by Wertz the Supervisors approved the mileage rate to be \$.58 per mile. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz the office hours remain Tuesday through Thursday 8:30 am to 12:30 pm. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz the Board of Supervisors will meet monthly on the 2nd Monday at 7 p.m. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz the Fee Schedule for the Township will remain the same as 2018. Motion carried 3-0. A copy is attached to these minutes.

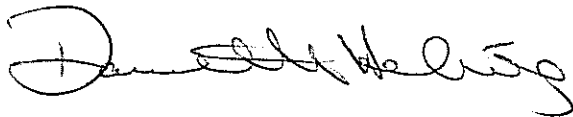
On a motion made by Whitworth 2nd by Wertz the pension fund disclosure statement is approved. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz attendees to seminars and conventions will be paid their regular hourly rate. Motion carried 3-0

On a motion made by Whitworth 2nd by Wertz Corey Hoch and Danielle Helwig will receive a \$.50 increase to their hourly pay rate. Motion carried 3-0

With no further business the reorganization meeting was adjourned 6:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Danielle Helwig', written in a cursive style.

Danielle Helwig
Secretary