

Butler Township Board of Supervisors
Meeting Minutes
March 11, 2024

Chairman Wilkinson called the meeting to order at 7:00 p.m.

Pledge

Present: Ed Wilkinson, Dominic Englebert, Victor Woerner, Todd King, Jon Holmes, & Danielle Helwig

Others present: Marty Qually (ACC), Larry Bushey, Tom Walter &

1. Regular Business

• **Consent Agenda**

- a. February Minutes
- b. February Payroll
- c. Bills from February 13 through March 11, 2024
- d. Financial Statement through March 11, 2024

On a motion made by Englebert, the consent agenda is approved as presented.

Motion carried 3-0.

2. **Appearances:** Adams County Commissioner Marty Qually (Broadband Task Force) Qually provided an update on the activities of the Adams County Broadband Task Force to keep municipal officials apprised on funding and potential projects that will help to bring affordable, high-speed, high-performance internet services to all residents and businesses in Adams County. His starting with the Upper Adams region of the county. This region of the county was identified as the region where most of the underserved population is located. Underserved areas of the county are identified as a priority area for the broadband grant programs that are currently being released. More information can be found at <https://broadband-connectivity-initiative-adamsgis.hub.arcgis.com>

3. Road Master Report

- Salt Contract: Secretary is directed to enter contract for 50 tons.
- Road Material Bids: Secretary will meet with Corey Hoch
- Spring Clean-Up is scheduled for April 20, 2024
- Tire Quotes: Mar Bar: 2310 AG: 6300.

On a motion made by Dominic the quote from Mar Bar will be accepted. Motion carried 3-0.

- Railroad will be shutting down Quaker Run to repair railroad tracks in two weeks.

4. Business (Action needed)

- a. Arendtsville Fire Department Box Cards:

On a motion made by Wilkinson the box cards changes to Arendtsville Fire Department are approved. Motion carried 3-0.

- b. John Hess (On lot Septic agreement):

An agreement is proposed to place a yearly inspection for the system.

On a motion made by Woerner the agreement that Solicitor King prepared for John Hess is approved. Motion carried 3-0

- c. Amish School House Escrow: Inspections have been made by the SEO and are satisfactory. The plans and lease need to be recorded per the Zoning Hearing Board. This needs to be confirmed before the funds can be released. Todd King will look into this.
- d. Memorandum of Understanding (MOU) with Menallen: Solicitor King suggested an inter-municipal agreement instead of the MOU. He will have a draft agreement.
- e. PSATS Dental/Life Non-Working Supervisors: PSATS needs documentation that Butler Township allows non-working supervisors to participate in the Dental/Life insurance policies. This has been a non-written policy since the early 90's

A motion was made by Wilkinson to approve non-working supervisors continued participation in the PSATS dental and life insurance policies. Motion carried 3-0.

- f. Health Reimbursement program: To receive a cheaper monthly premium the supervisors elected to take a higher deductible. They approved to reimburse the employees for a portion of the deductible. However, a determination needs to be made on an amount.

A motion was made by Wilkinson to approve the health reimbursement up to \$2000.00. Motion carried 2-1.

- g. Clothing Allowance: The secretary suggested a clothing allowance be provided to the Road Crew so that they can make work attire purchases throughout the year and be reimbursed. Discussion was made regarding the amount & policy requirements. Englebert will review a policy he is aware of and will discuss with Woerner. Action is tabled until the April meeting.
- h. Zoning Amendments: The Secretary needs to send Jenna Smith (ACOPD) the parcels that are involved in the District Amendments for their review. No action at this time.
- i. Zoning Hearing Board member:

A motion was made by Englebert to appoint Amy Welker to a 3-year term to the Zoning Hearing Board. Motion carried 3-0.

- j. Chapter 94: Slight change in the Biglerville school EDU's.

A motion was made by Wilkinson to approve the Chapter 94 report as presented. Motion carried 3-0.

5. Business (No Action needed)

- a. Penn Dot will be conducting traffic counts on Municipal Roads beginning March 4.
- b. Notice from ACOPD announcing the opening of Round 16 for the Ag Land Pres. Program
- c. Notice of Turnback payment from state \$42360.00
- d. ACNB statement of collateral
- e. Zoning Hearing request 545 Carlisle Rd: The Zoning hearing Board requested a different attorney preside as the current zoning hearing attorney may have a conflict of interest.
- f. Right To Know Request
- g. Addressing for Apple view Phase II
- h. Annual Flood Plain Report submitted

- i. York Adams Tax Bureau January report
 - j. Land & Sea February Report
 - k. Zoning Officer February Report
6. **Engineer Report:** Jon Holmes commented on Hollabaugh Brothers project. A LDP will probably be needed. Also commented on the construction specs to include all construction aspects (paving, sidewalk, curb, storm sewer, etc.). He will meet with Supervisors when they are ready to discuss this.
7. **Solicitor Report:** Todd commented on the process for selling the ball field. The Township must try public bids or public auction twice. If you cannot sell that way, then you can use a realtor. And the Supervisors can select an Auctioneer to hold a Public Auction. Discussion was made on the USDA loan and the need for a construction loan as USDA will not allow the loan to be used as a construction loan. Would a Bond be useful?
8. **Correspondence**
- a. Biglerville Fire Department February Report
 - b. Arendtsville Fire Department 2023 year-in-review letter
 - c. Arendtsville Fire Department 2023 Run Report
 - d. Arendtsville Fire Department year-end financial report
 - e. Arendtsville Fire Department January Report
 - f. Heidlersburg Fire Department January & February Run Report
 - g. ARMS February Run Report
 - h. Realtors Association of York and Adams Counties 2023 AC Real Estate Market Report
 - i. Met-Ed updated the process for the review and approval of license plate readers and security cameras
9. **Public Comment: none**
10. **Announcement: Community Clothing Drive Arendtsville fire Company March 16 & 17**

Executive session: none needed

With no further business, the meeting was adjourned.

Respectfully submitted:

Danielle Helwig

Secretary