

Butler Township Board of Supervisors
February 12, 2024
Meeting Minutes

The meeting was called to order by Chairman Wilkinson at 7:00 p.m.

Present: Ed Wilkinson, Dominic Englebert, Victor Woerner, Todd King, Jon Holmes & Danielle Helwig

1. Consent Agenda

January Minutes
January Payroll
Bills from January 9, 2024, through February 12, 2024
Financial Statement through February 12, 2024

Englebert made a motion to approve the consent agenda with a correction to the Met Ed bill. Motion carried.

Discussion: One of the Met Ed Bills on the Bill report was incorrectly posted as Capital Blue Cross on the report.

2. Appearances: none

3. Business:

- a. Mike Wertz Donation: **A motion was made by Woerner to make a \$250.00 donation to the Biglerville FFA. Motion carried.**
- b. Biglerville Box Cards: Chris McBeth presented the board with the new box cards. **With no questions, Woerner made a motion to approve. Motion carried**
- c. PSATS Trustees Insurance & Retirement Services – **A motion was made by Woerner to table providing non-working supervisors Dental and Life insurance through PSATS. Motion carried.**

Discussion: Butler has had a non-written policy to provide this benefit to non-working supervisors. Currently, we do not have any non-working supervisors taking this benefit.

- d. MDIA Agreement and meeting: **A motion was made by Woerner to approve the agreement with MDIA pending Solicitor King's revisions. Motion carried.**

Discussion: Solicitor King is revising the agreement. Helwig will contact MDIA to set up a meeting to discuss procedures with the Supervisors on March 4,5,6 or 7 late morning/early afternoon.

- e. GASB Report: (General Accounting Standards Board) **A motion was made by Woerner not to pay \$500.00 for the report. Motion carried.**

- f. Adams Economic Membership: No Motion made.
- g. NAREMA Update/Mobile Command Truck: Englebert relayed information from the NAREMA meeting and the questions raised regarding the mobile command truck. **A motion was made by Woerner to table the decision to buy into the mobile command truck. Motion carried.**
- h. Adams Apple Bike Ride: **Englebert made a motion to approve to bike ride through the township. Motion carried.**
- i. Metal Detection at the Butler Township ball field request: No motion made.
- j. Butler Ball Field: Discussion about putting the ball field back up for sale. **Englebert made a motion to table until the Solicitor does more research on the process since it was up for sale before. Motion carried.**
- k. Roller: **A motion was made by Englerbert to sell the roller. Motion carried.**
- l. Amish escrow: A final inspection. **A motion was made by Woerner to approve release of the escrow funds upon a final inspection letter from the SEO and having Holmes check on a maintenance bond/agreement. Motion carried.**
- m. PA 1 Call Proclamation: **A motion was made by Englebert to adopt a Proclamation to make April Safe Digging month. Motion carried.**
- n. Newsletter: There was discussion about creating a newsletter for the township. Holmes mention to speak with Jackson Township about the Savvy Citizen. No Action needed
- o. ACTPO: There are a few open spots for members. No interest.
- p. Township Fire Fighters credit: The County passed a tax credit. There are requirements to receive the credit. Jackson Township provides a credit and Helwig will reach out to see how it works. **Woerner made a motion to table the tax credit until more information is received. Motion carried.**
- q. Zoning Complaint Policy: Supervisors will work on a policy.
- r. Annual Fire Department Expense reports: Discussion was made regarding the types of reports the Township receives and what they should be providing. Should they be providing an annual report showing where they spend tax funds or donations?
- s. Safety Clothing and Policy: **Woener made a motion to purchase safety clothing for the Road Crew. Motion carried. The Employee handbook needs to be reviewed.**
- t. Memorandum of Understanding: Helwig will draft an MOU between Menallen and Butler for the agreement that Menallen pays 50% of Hedwig's health insurance premiums paid by Butler. Approval is tabled until next meeting.

- u. Set meeting to review Township Fees: The meeting will take place after the meeting with MDIA.
4. Road Master Report:
Corey Hoch mentioned they are working on winter maintenance and doing minor equipment repair. A new tractor was purchased through Municibid. Discussion on the amounts for Salt Contract.
5. Engineer Report: Jon Holmes
- a. Zeigler Mill permit: no action
 - b. Richards Pond: Inspections have been completed. No need for Township to go back out.
 - c. Kennies: No Contact with them regarding the Zoning Compliance issue
 - d. PADEP Letter Whitlock: Solicitor King will talk with Ken Scott regarding the Planning Exception for the revised plan with the new sewage facility.
 - e. Adams County Conservation District: Notice of Termination for Chad Gastley.
 - f. Jon discussed the Storm Water Standard designs to answer questions from Supervisors
 - g. Penn Dot Bridge letter: None in Butler Township
 - h. Apple View: The Conservation district said they are not in compliance. Plans have been recorded.
 - i. Responded to questions posed by Rob Mauss regarding Flood Plain
 - j. Biglerville Source Water Report: Reduced water usage because of Knouse Foods closure.
 - k. Chapter 94 report: The school EDU is reduced to 34. Approval of report at March meeting.
 - l. Specs for Sewer hooks ups will require future discussion
 - m. Discussion about the Township building and the grading. Lobar provided cost-saving bid alternates. A meeting with Lobar may be needed.
6. Solicitor Report: Todd King
King talked about the zoning amendments. Attorney Altland agrees with the special exceptions for Schools. There is discussion regarding Solar Farms and the zoning districts for them. SALDO will be ready for the March PC meeting for their review.

The regular meeting is adjourned at 9:30 pm.

The Supervisors will move to an executive session.

The executive session was adjourned at 10:50 p.m.

Respectfully submitted

Danielle Helwig
Secretary