

Butler Township Board of Supervisors

Meeting Agenda

Date: April 15, 2026

Time: 7:00 P.M.

Location: 344 Arendtsville Rd., Biglerville PA. 17307

1. Call to Order

2. Pledge of Allegiance

3. Board Members:

- Ed Wilkinson,
- Dominic Englebert,
- Victor Woerner,

Staff/Others:

- Danielle Helwig, Secretary/Treasurer
 - Todd King, Solicitor
 - Jon Holmes, Engineer
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4. Notices

- *Public Comment:* Allowed during each agenda item. General comments permitted at the end of the meeting. Time limit: 2 minutes per speaker.
 - *Recording:* This meeting may be recorded for minute preparation purposes; recordings deleted after the draft is completed.
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5. Executive Session (if needed)

An executive Session will be held at 6:30 to discuss a contractual issue.

6. Consent Agenda

- Approve February 2026 Meeting Minutes
 - Approve March 2026 Meeting Minutes
 - Approve March Payroll
 - Approve Bills (3/10/26 through 4/15/26)
 - Financial Report ending 3/9/2026
 - Financial Report ending 4/15/26
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7. Public Appearances

Mill Brook Meadows Land Development Plan

8. Personnel

NONE

9. Administrative

- Business Cards (no action needed)
- Annual Audit complete and submitted to DCED
- Seal Master Insurance quote

- d. PURTA report submitted March 11, 2026
- e. Guernsey Rd Accident: Truck insurance paid our claim (no action needed)
- f. PA One Call mapping completed

10. Township Building Project

- a. Punch List
- b. Motion(s) from the Executive meeting if needed
- c. Requests for payment
- d. Change Order requests
- e. Comcast is in process of being connected
- f. Generator preventative maintenance agreement
- g. Township building logo

11. Ordinances & Policy

None

12. Updates

- a. Road Master
 - Guernsey Rd
- b. Engineer's Update – Jon Holmes
 - Rake Factory Rd
 - Mill Brook Meadows Land Development Plan - Consideration of Stormwater, Sewer and Water design review by other consultants.
 - Other
- c. Code Enforcement Report
- d. NAREMA
 - Emergency Operations Truck
 - Next meeting June 10, 2026, 6 p.m. Butler Township

13. 2026 Budget & Finance

- a. Credit Card
- b. Sewer Quarterly payment to Biglerville Borough
- b. Liquid fuels funds received (Tax: 140,818.78 and Turn Back: 42,360.00)
- b. Open bids

14. Legal

Solicitor updates

- Solar Project Updates
- Other

14. Resident Concerns

None

15. Announcements

- a. Regular Board of Supervisors Meeting – May 11, 2026, at 7:00 P.M.
- b. Planning Commission – May 4, 2026 at 7:00 P.M.
- c. COG Meeting April 23, 2026, at 8:30 A.M. (EMS)

16. Correspondence

Sent:

Received:

- Thank you from Mr. Knowles for tree removal

- COG February/March Minutes
- Stoltzfus Assessment Appeal
- Arendtsville Fire Department 2025 Year End Report
- AREMS March Run Report
- 2026 Assessment Change Letter for Greist
- Tax collector March report
- Notice: Garry Fair, Tax Collector completed continuing education requirements
- MDIA March report
- PSATS Law service 5 Legislative acts signed into law in 2025 affecting Townships

17. Public Comment

18. Adjournment

(7-815)