

Butler Township
Meeting Minutes
December 11, 2023

1. The meeting was called to order at 7:00 p.m. by Chairman Wilkinson.
Present: Ed Wilkinson (Chairman), Dominic Englebert (Vice Chairman), Danielle Helwig (Secretary), Todd King (Solicitor) & Jon Holmes (Engineer)
2. Pledge
3. Moment of Silence for Doug Bower

The regular meeting is recessed at 7:02 p.m. to hold the public hearing for Zoning Amendment adoption—no public comment. The Zoning Hearing is closed at 7:06 p.m.

The regular meeting is reconvened at 7:06 p.m.

Regular Business:

4. Consent Agenda
 - a. November minutes
 - b. December Special Meeting minutes
 - c. November Payroll
 - d. Bills: November 14 through December 11, 2023
 - e. Financial report ending December 11, 2023

A motion was made by Englebert and seconded by Wilkinson to approve the consent agenda as presented. Motion carried 2-0

New Business:

5. Donation for Doug: ***A motion was made by Englebert and seconded by Wilkinson to approve a donation to the American Cancer Society in memory of Doug Bower in the amount of \$250.00. Motion carried.***
6. Budget: ***A motion was made by Englebert and seconded by Wilkinson to adopt the 2024 Budget as presented. Motion carried.*** No public comment
7. Zoning Amendment: ***A motion was made by Englebert and seconded by Wilkinson to adopt the Zoning Amendment that allows for Municipal Buildings in the R, & AP district. Motion carried.*** Amendment attached to these minutes.
8. Reorganization meeting is set for 7:00 p.m. on January 2, 2024
9. 2024 Meeting Dates: ***A motion was made by Englebert and seconded by Wilkinson to approve the advertisement of the 2024 meeting dates as presented. Motion carried.***
10. Building Permits and UCC Inspector: Clem Mellot from Municipal Code was present to answer questions. No action taken.
11. Mike Wertz Insurance: ***A motion was made by Wilkinson and seconded by Englebert to approve the policy to allow personnel to pay their insurance premium to stay on the Township insurance for 6 months if COBRA is not an option. Motion carried.*** Danielle will check with our Insurance Broker.

12. Township Building: ***A motion was made by Wilkinson and seconded by Englebert to adopt Resolution 2023-3 that authorizes the Township to apply for a USDA Loan through the Community Facilities Direct Loan & Grant Program. Motion carried.***
Victor Woerner presented the Board with a few comments: a. Field trip to other municipal buildings, Will taxes need to be increased? Is it possible to downsize the building, could there be a cheaper way to go? KPI is working on finalizing the site plans and CS Davidson is working on the bid documents.
13. Applevue Sewer Connections: Biglerville Borough will be handling all the sewer connections for the 3 properties located in Butler Township and will bill them for the monthly sewer bills. No action is needed.
14. Amish School House: ***A motion was made by Wilkinson and seconded by Englebert to release the escrow funds conditional to final inspections by Gil Picarelli, SEO. Motion carried***
15. Kennies Market: Jon Holmes (Engineer) does not recommend releasing the bond until they are in complete compliance with the zoning ordinance. ***A motion to table the release was made by Wilkinson and seconded by Englebert. Motion carried***
16. Lisa Grim: DEP approved the planning module. Lisa has reduced the number of bathrooms. No action is needed.
17. Blue Sky Motel: Dominic met with Wilbur Slothour and Tyler L at the Blue Sky Motel to review the complaints made by Tyler. At this time no evidence was found regarding mold, bed bugs, etc. Wilbur made a few recommendations. The hotel currently is making renovations to rooms and has a pest and rodent control contract. Wilbur also recommends making some follow-up visits.
18. Flagger Training: No flagger training is needed.

Reports:

Engineer Jon Holmes: Jon and Deb Musselman will visit the Jeff Richards pond. Jon will complete the SALDO edits.

Solicitor Todd King: 194 Punch Rd update: Gil and Mr. Hess's Attorney will prepare an agreement for yearly inspections. These will continue until the current system is replaced.

Public Comment:

Victor Woerner made a few comments regarding expenses regarding fire companies, rabbit transit and asked about the ball field.

Virginia Martin made a few comments regarding Solar Farms. Suggests the Township look into placing restrictions.

With no further business, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Danielle Helwig