

Butler Township Board of Supervisors
June 10, 2024
Minutes

Chairman Wilkinson called the meeting to order at 7:10 p.m.

Pledge

Present: Chairman Wilkinson, Vicechair Englebert, Supervisors Woerner, Danielle Helwig, Todd King & Jon Holmes

1. Regular Business

Consent Agenda

- a. May Minutes
- b. May Payroll
- c. Bills from May 14 through June 10, 2024
- d. Financial Statement through June 10, 2024

A motion was made by Englebert to approve the consent agenda as presented. Motion carried 3-0

2. Appearances

- a. Auditor Report: Barb Walter present the Board with the 2023 Audit report. The annual report has been approved by the state with no issues. The Auditors have no recommendations for the next year and are satisfied with the financial records of the Township.
- b. Erik Vranich: Keller Engineers: Not present (will be on the July agenda)

3. Road Master Report: Continuing to Mow and place cold patch where needed. The quote for the drain repairs is 3000.00 for 6 hours from Clines. No other quotes were received.

A motion was made by Woerner to approve Clines repair the drain. Motion carried 3-0
It was also mentioned that we need to provide tags for the new tractors. The secretary will call CRS Insurance.

4. Business

- a. Ballfield: The Date for the Auction will be July 20, 2024, at 10:00 a.m. The contract with Larry J Peters Jr, Auctioneer was signed. Solicitor King mentioned that the sale must be petitioned to the Adams County Courts.
- b. Township Building Updates: No updates from Ken Staver on the final cost verifications.
 - Feasibility Study: No action at this time
 - A motion was made by Wilkinson to authorize Todd King to draw up RFPs for Bank financing. Motion carried 3-0
- c. Dump Truck Sale: The auction only brought 3300.00. The supervisors decline the bid. The secretary will contact Municbid to decline the bid and refund the bidder his fee.

- d. SALDO: Englebert made a motion to advertise the revised SALDO edits for adoption in August. Motion carried 3-0
- e. Zoning Amendments:
- Convenience Stores: A motion was made by Englebert to accept the proposed amendment to allow Convenience Stores in the VC (Village Core) district. Motion carried 3-0
 - Solar: The Planning Commission provided recommendations for the solar section of the zoning ordinance. They will be attached to these minutes. Wilkinson asked about requiring the company to do water testing. Solicitor King does not recommend this as it would be difficult to enforce. Discussion was made to also include the Industrial District. The secretary will contact Sherri with the ACOPD to analyze this district move along with the LC District.
- f. NAREMA:
- Truck: The are now numbers on what it will cost to maintain the Emergency Response Vehicle for each NAREMA member if all members approve. This amount would be approximately 500.00 per year. A motion was made by Englebert to approve the truck pending an agreement. Motion carried 3-0
 - Emergency Plan: The Butler Township Board members names need to be updated. A motion was made by Wilkinson to appoint Dominique and Victor as Board Members. Motion carried 3-0
A motion was made by Englebert to approve the Emergency Plan as presented with the board member changes. Motion carried 3-0
The next meeting is in Butler Township on September 4 at 6:00 p.m.
- g. Resolution: Auditor pay increase: A motion was made by Woerner to adopt the Resolution increasing the Auditor pay from 10.00 per hour to 18:00 per hour. Motion carried 3-0
- h. Resolution: Establishing Rules and Regulations for meeting: A motion was made by Woerner to adopt the Resolution establishing rules and regulations for meeting. Motion carried 3-0
- i. Resolution: Intergovernmental Agreement with Menallen Township: A motion was made by Englebert to adopt the intergovernmental resolution and agreement with Menallen Township establishing the agreement where Menallen Township will pay ½ of the Secretary's health insurance premium to Butler Township. Motion carried 3-0. Menallen Township will need to provide the same.
- j. Table Rock Mill: A letter was sent to Mr. Guise regarding the condition of his property located in the village of Table Rock. As of this meeting no response has been received.
- k. ASA request: 800 Rentzel Rd. No Action: The Supervisors will let the process payout the 180 days.
- l. Sewer Delinquencies: No Action: The Secretary mentioned that she has sent letters and proposed contracts out to each of the delinquent account owners. No responses have been received as of this meeting.

5. Reports:

- Engineer, Jon Holmes:
 - a. 89 University Dr Bond. They currently carry a full bond. Jon spoke with them, and they will be replacing two trees.
 - b. Patrono Bond: This has been several years. The Conservation District is ok with everything: The only thing they never received was a notice of terminations. The Supervisors approved the release of the Bond.
 - c. Hillcrest: a phone call regarding 25 lots: The interested party needs to submit some type of plans so that we can verify if there is enough sewer capacity.
- Solicitor, Todd King: Nothing to report

6. Public Comment: None

7. Announcements: None

8. With no further business the meeting was adjourned at 8:16 p.m.

Respectfully submitted

Danielle Helwig
Secretary